

Assistant Project Manager – Renewable Energy / Utility Interconnects

Job Description:

The Assistant Project Manager (APM) works with our Senior Project Manager/Planner for Renewable Energy Interconnects for a major utility. The Assistant Project Manager prepares and reviews documentation, supports project budgets and schedules, prepares proposals, and helps manage compliance. The Assistant Project Manager will work directly with Project Managers and Sr. Project Managers within the full “life” cycle (from siting/routing, planning, construction, to post-construction) of renewable energy projects proposed throughout California.

Education and Training:

- BS or MS in planning, ecology, environmental science, or similar field

Qualifications:

- Knowledge of current environmental regulations
- Experience with utilities and / or renewable energy developments
- Detail oriented and able to support management of multiple projects at once
- Urban planning, environmental science, or related multi-disciplinary experience

Experience:

- Mid-level (or higher if possible) professional (10 years minimum relevant work experience or Master’s degree w/ 8 years relevant experience)
- Work requires much report review & study, decision making, & strategy – must be strong in all
- Strong analytical, communication, writing, & organizational skills
- Understanding of construction & engineering is preferred
- Proven abilities in project management, budgeting, scheduling, and technical writing
- Some CEQA/NEPA knowledge preferred, but not required
- “Big Picture” & detail-oriented capabilities
- Must complete work according to deadlines and aggressive schedules set by client
- Must work independently, be very resourceful, ask thoughtful questions, follow specific direction, & be a team-player
- Work very well under pressure

If interested please send resumes to info@enviro-intel.com.